CBOC Meeting
Tuesday – May 19, 2026
Minutes Approved 10/13/26

NOTE: This meeting will be conducted Via Zoom:

Topic: May CBOC Meeting
Time: May 19, 2026 03:30 PM Eastern Time (US and Canada)

Join Zoom Meeting
https://zoom.us/j/98326334387?pwd=OEliF24ClgIH2w7QY3xBkmbwJBmJdb.1

Meeting ID: 983 2633 4387
Passcode: 3EVT49

Attendance: Kirtley, Riggs, Davis, Bentley, Marshall, Burslem

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Call to order – 3:30PM

1. Approval of January Minutes – Brittany

   Andie Kirtley moved to approve the January minutes as presented, Andi Davis seconded, the motion carried.

2. YTD Financial Reports – Brittany

   Brittany Burslem presented the March financial report which was approved at the 4/15/2026 meeting of the board of directors.

3. PCard Reports – Brittany

   Brittany Burslem presented the 3rd quarter PCard reports. The committee identified purchases to spot check and all inquiries were addressed within the meeting.

4. FY27 Budget – Brittany

   Brittany Burslem presented the FY27 Budget which was approved at the 4/15/2026 meeting of the board of directors.

5. SY26-27 Membership
   - Jen Piper
   - Andie Kirtley
   - Jen Leonard
   - Jamie Marshall
   - Tom Clark

6. SY26-27 CBOC Calendar
   - October 13, 2026
   - January 12, 2027
   - May 11, 2027

Adjourn