

# Finance Committee Meeting

## Tuesday – January 10, 2023

**NOTE: This meeting was conducted Via Zoom:**

**Topic:** January 2023 CBOC Meeting

**Time:** January 10, 2023 03:30 PM Eastern Time (US and Canada)

**Join Zoom Meeting**

<https://us02web.zoom.us/j/84249577989?pwd=ejJmTUtYS211N1cyWVp6ckppOEYodz09>

**Meeting ID:** 842 4957 7989

**Passcode:** Zqe4Qu

Present: Dick Riggs, Jennifer Scott, Cameron Smith, Andi Davis, Joe Schell, Franny Silcott, Eric Anderson, Lara Lane, Michell Hastie

Absent: Stacey Alinkoff

---

### 1. YTD Financial Reports – Brittany

Ms. Burslem presented current YTD financials.

Requested additions to financial reports to board:

Jenn-Reserves balance

Joe-Salaries/OEC's/Total other expenses percentage of revenue

### 2. FY23 Draft Updated Budget – Brittany

Ms. Burslem presented the draft updated budget for FY23.

### 3. FY24 Budget Planning – Brittany

Ms. Burslem reported planning for FY24 budget will begin shortly.

### 4. Audit – Brittany

Ms. Burslem reports the audit was presented at November board meeting, will be voted on at January board meeting.

### 5. PCard Reports – Brittany

PCard spending for the second quarter was shared with Committee members.

Other discussion:

Next meeting – **May 9, 2023**