

Information for School Year 2020– 2021

1. **School Calendar** – A school calendar is enclosed. When there is a school delay, Sussex Academy **will always be on a two-hour delay**. Tune into WBOC-TV for the best information in emergency situations. Also, we communicate via **Blackboard Connect** - an automated phone messaging service that will be communicated through the **ALERT NOW** phone number you provided. It is imperative that **we have current phone numbers** to ensure that the automated calling system reaches you. Please make sure you complete the information requested at the beginning of the year and keep our office informed of any changes in phone numbers or addresses.

2. **School Hours** -

Middle School & High School: Students must be in their 1st class of the day seated at 8:20 a.m. Their last class ends at 3:00 p.m. Buses will arrive at 8:10 a.m. in the morning and depart at 3:05 p.m. For students not riding buses, parents should plan for student drop-off and pick-up in accordance with these times.

Elementary School: The elementary student day begins at 8:30 a.m. and ends at 3:15 p.m. Buses will drop off beginning at 8:20 a.m. and will pick up students at 3:25 p.m. For students not riding buses, parents should plan for drop-off and pick-up in accordance with these times.

It is critically important for parents and students to understand that students must be dropped off and picked up promptly within the hours of school operations.

3. **Morning Arrival** - In adherence with statewide social distancing recommendations, students will report directly to their homerooms (Elementary & Middle School students) or first period class (High School students) upon entering the building. Students **ARE NOT** to congregate in any areas of the building in the morning, including the gym lobby and cafeteria.
4. **After School** - There will be no after school activities at the start of the school year, including athletics. All students should be off school premises within 15 minutes following afternoon dismissal.
5. **Before/After School Care** - Due to safety concerns, we will not be offering before/after school care at the beginning of the school year. We will communicate any changes should conditions permit before/after school care later in the school year.
6. **Transportation and Bus** – Our bus routes run throughout the county with pick-ups and drop-offs at “hub sites.” We have modified some of our bus routes this year. Please find the most recent schedule enclosed with this information. We do reserve the right to alter the routes and “hub” sites should we experience significant changes in the needs of parents and students.

Due to limited space on buses due to COVID-19 restrictions put forth by the Department of Education and the Department of Public Health, students MUST commit to one bus hub and bus route. Students will not be permitted to ride a bus other than the one indicated in their survey commitment in August.

Mr. Steve Oscar (steve.oscar@saas.k12.de.us) is in charge of school safety including transportation, buses, and student driving. Students wishing to drive to school must see Mr. Oscar to purchase a parking permit. Students must comply with the expectations of the school both to secure a permit and to maintain a permit.

7. **Activity Fee** – Our school policy requires that we collect an activity fee from each student. This year, the activity fee will pay for student agendas, clubs, technology fees, a yearbook, miscellaneous classroom supplies, and COVID-19 related supplies. (NOTE: because school trips are not permitted at this time, no field trip fees are included in the activity fee.)

The activity fees for school year 2020-2021:

- **\$160 for Elementary School students**
- **\$185 for Middle School students**
- **\$205 for High School students.**

Please pay the Activity Fee in full **no later than September 30**. Your check should be made out to Sussex Academy with your child's name and “Activity Fee” in the memo line. Any questions relative to the Activity Fee should be directed to school administration.

We strongly recommend that students purchase covers for their Chromebooks. This is an individual student cost and is not included in the activity fee. <https://www.amazon.com/mCover-Chromebook-Compatible-CB3-111-CB3-131/dp/B072RWQ1HS>

8. **School Uniform** – Our Board, administration, and staff feel strongly that the school uniform assists with inculcating respect and high expectations within our students.

Uniform Tops:

Students must wear Flynn O'Hara (flynnohara.com or by phone 1-800-441-4122) uniform tops and gym uniforms (middle and high school students only-excluding grade 9) to school each day. Students are permitted to wear other Sussex Academy gear, such as spirit wear items purchased through the PTO, over their traditional uniform top.

Uniform Bottoms:

Students may also purchase uniform bottoms from Flynn O'Hara, but are not required to do so. All pants, shorts, skirts, and/or skorts must be khaki in color and material. Any bottoms not purchased from Flynn O'Hara must be similar in color to the Flynn O'Hara uniform color. Hemlines of shorts, skirts, and skorts must hit fingertip (put arms down at side, fingertips should not go beyond clothing material) length or longer.

Cold Weather Gear:

When inside the building, students are not allowed to wear apparel with other writing or logos while in regulation uniform. Flynn & O'Hara does offer a variety of clothing to keep students warm during cold months.

NOTE: ALL students must be in uniform when participating in remote learning. If you have not received your uniforms from Flynn & O'Hara for the first day of school, please plan to wear a navy/white shirt of any kind along with khaki color bottoms.

9. **Student Dress and Decorum** - In addition to school uniforms, we expect our students to have a neat, clean appearance and conduct themselves in accordance with school expectations. We do not allow logos, adornments, jewelry, etc. that are outside the realm of what we deem appropriate. We do not allow the reveal of undergarments or camisoles. We require that students wear shoes that have closed heels and toes. We ask that you be mindful that we are quite traditional in our approach to dress, appearance, and decorum. **We have the discretion to determine what is appropriate or inappropriate, and do exercise that authority.**

All students/staff are required to wear approved cloth facemasks while on the bus and during school, except when doing so would inhibit the individual's health. Masks must be two layers of cloth back-to-back; gaiters will not be permitted.

10. **Meals** – Students may either pack their breakfast/lunch or buy through the school. We will have a set lunch menu to begin the school year: pizza will be served on Mondays and Thursday; sandwiches will be served on Tuesdays and Fridays. Meal prices are \$1.00 (Breakfast), \$3.00 (Lunch), \$.50 (A la carte – milk). Mr. Chris Raglin (chris.raglin@saas.k12.de.us) handles all details with ordering and collecting monies for the daily meal program.

We have an online system to order lunches. Parents will need an account with Lunch Works to place orders. This can be set up any time prior to ordering. If you ordered meals last year, your account remains active and you do not need to set up again. The Lunch Works link is located on the Home Page [@www.sussexacademy.org](http://www.sussexacademy.org).

Applications for Free-Reduced Lunches are available to those who qualify within the financial guidelines. If you believe you qualify, please access the application from our website or call the office (856-3636) to request one. A copy was also e-mailed to parents in early July.

11. **Supply Lists** – You can access these lists on our website [@www.sussexacademy.org](http://www.sussexacademy.org).
12. **School Nurse** – Our school nurses - MS/HS: Mrs. Marilou Conlin (marilou.conlin@saas.k12.de.us) and ES: Mrs. Susan Elder (susan.elder@saas.k12.de.us) - maintain student health records and information. Forms that need to be completed will be sent home with the students on the first day of school or posted on our website for those students who have chosen remote. Please note that there is a state requirement that all ninth grade students must have a health physical within the last two years. The DIAA form can be used by athletes or another specific form can be obtained from the school nurse. Also, please note that the school and the Delaware Department of Education has strict rules about what students and parents must do in regard to having medications on school premises.
13. **Athletics** - Mr. Steve Bastianelli (steve.bastianelli@saas.k12.de.us) is in charge of athletics at Sussex Academy. He works directly with coaches and the Sports Boosters to provide the interscholastic athletic program here at Sussex Academy. **DIAA** has

postponed all athletics until further notice. Please remember that if your child wishes to try out or play, he/she must have a completed Delaware Interscholastic Athletic Association (DIAA) Sports Physical on file before the first day of practice. You can find a copy of this form online at our website. Student Athletes must wear the school gym uniform or other regulation practice uniform during practice.

14. Schedules –

- Elementary homeroom assignments will be sent via email.
- Middle School students will receive their schedules and homeroom assignments on the first day of school. Will also be distributed on pick-up day.
- High School Student schedules will be available in Home Access.

15. Home Access Center – Over the summer, HAC went through a major upgrade to strengthen its security authentication. All parents will need to create a unique password and a security question to receive access to their student's HAC account. All prior usernames and password information can no longer be utilized. Sussex Academy will be organizing a technology/materials pick up day for each campus and information will be communicated soon (HAC information will be included).

2020-2021 School Calendar- Sussex Academy

July 2020						
M	Tu	W	Th	F	S	S
		1	2	3	4	
6	7	8	9	10	11	
13	14	15	16	17	18	
20	21	22	24	24	25	
27	28	29	30	31		

August 2020						
M	Tu	W	Th	F	S	S
						1
3	4	5	6	7	8	
10	11	12	13	14	15	
17	18	19	20	21	22	
24	25	26	27	28	29	
31						

September 2020						
M	Tu	W	Th	F	S	S
	1	2	3	4	5	
7	8	9	10	11	12	
14	15	16	17	18	19	
21	22	23	24	25	26	
28	29	30				

October 2020						
M	Tu	W	Th	F	S	S
			1	2	3	
5	6	7	8	9	10	
12	13	14	15	16	17	
19	20	21	22	23	24	
26	27	28	29	30	31	

November 2020						
M	Tu	W	Th	F	S	S
2	3	4	5	6	7	
9	10	11	12	13	14	
16	17	18	19	20	21	
23	24	25	26	27	28	
30						

December 2020						
M	Tu	W	Th	F	S	S
1	2	3	4	5		
7	8	9	10	11	12	
14	15	16	17	18	19	
21	22	23	24	25	26	
28	29	30	31			

July
 1 - 3 - Independence Day Closed
 6, 10, 13, 17, 20, 24, 27 & 31 - Offices Closed

August
 3, 7, 10, 14, 17, 21 & 28- Offices Closed
 24-27- Staff In-service Days
 31- Staff In-Service

September
 1 - 3 -Staff In-Service Days
 4 & 7 - Labor Day -Closed
 8 - 11 -Staff In-Service Days
 14 - First Student Day
 16 - Board Meeting

October
 13 - CBOC Meeting
 21 - Board Meeting

November
 2 - Open Application Begins for SY22
 3 - No School -Election Day
 5 - *Return Day
 11- No School -Veteran's Day
 13 - End of Marking Period 1
 18 - Board Meeting
 20 - Report Cards
 23 - 27 - School Closed-Thanksgiving Break

December
 24-31 - School Closed -Winter Break

January 2021						
M	Tu	W	Th	F	S	S
					1	2
4	5	6	7	8	9	
11	12	13	14	15	16	
18	19	20	21	22	23	
25	26	27	28	29	30	

February 2021						
M	Tu	W	Th	F	S	S
	1	2	3	4	5	6
8	9	10	11	12	13	
15	16	17	18	19	20	
22	23	24	25	26	27	

March 2021						
M	Tu	W	Th	F	S	S
	1	2	3	4	5	6
8	9	10	11	12	13	
15	16	17	18	19	20	
22	23	24	25	26	17	
29	30	31				

April 2021						
M	Tu	W	Th	F	S	S
			1	2	3	
5	6	7	8	9	10	
12	13	14	15	16	17	
19	20	21	22	23	24	
26	27	28	29	30		

May 2021						
M	Tu	W	Th	F	S	S
3	4	5	6	7	8	
10	11	12	13	14	15	
17	18	19	20	21	22	
24	25	26	27	28	29	
31						

June 2021						
M	Tu	W	Th	F	S	S
1	2	3	4	5		
7	8	9	10	11	12	
14	15	16	17	18	19	
21	22	23	24	25	26	
28	29	30				

January
 4 - School Reopens
 12 - CBOC Meeting
 13 - Open Application Period Ends
 18 - No School - M. L. King, Jr. Day
 20 - SY22 Lottery & Board Meeting
 29 - End of Marking Period 2

February
 1 - Open Enrollment Begins
 15 - School Closed- President's Day
 17 - Board Meeting

March
 12 - Open Enrollment Ends
 17 - Board Meeting
 26 - End of Marking Period 3

April
 1- Report Cards
 2- 9 School Closed- Spring Break
 21- Board Meeting

May
 11- CBOC Meeting
 19 - Board Meeting
 24 - 27 Senior Exams
 28 & 31 - No School- Memorial Day
 27- Last Day for Seniors

June
 4 - Graduation
 7-10 - Final Exams -Grades 9-11
 10 - Moving-Up Grade 5 at 6:30 pm
 11 - Last Day - Dismissal at 12:55
 11 - Moving-Up Grade 8 at 9:00 am
 15 & 16 -Staff In-Service/Work Days
 16 - Board Meeting

*NOTE: If Return Day is cancelled, this will be a regular school day for students and staff.

Sussex Academy Bus Routes
2020-2021

Steve Oscar - Transportation Supervisor
(W) 302-856-3636

Gerald Dutton - Contractor
(W) 934-6837 (C) 430-4205

MORNING DEPARTURE TIME /ESTIMATED AFTERNOON ARRIVAL TIME

Bus # 1 – Laurel:

- Laurel Library (closed during COVID)
- Pipe & Patio, Laurel Rt 13 7:35 a.m. – 3:45 p.m.
- Ashbury Church Rt 9 7:50 a.m. – 3:35 p.m.

Bus # 2 – Seaford:

- Boys & Girls Club - Seaford 7:25 a.m. – 3:55 p.m.
- Nylon Capital Shopping Ctr.- Seaford 7:35 a.m. – 4:05 p.m.

Bus # 3 – Blades/Georgetown:

- Blades Fire Hall 7:30 a.m. – 4:00 p.m.
- Georgetown Library (closed during COVID)
- Georgetown Fire Hall 8:00 a.m. – 3:30 p.m.
- Georgetown Little League 8:02 a.m. – 3:25 p.m.

Bus # 4 – Bridgeville/Seaford/Del Tech:

- Bridgeville Royal Farms 7:30 a.m. – 4:05 p.m.
- Wal-Mart Seaford 7:40 a.m. – 3:55 p.m.
- Child Development Center at Del Tech 8:00 a.m. – 3:30 p.m.

Bus # 5– Milford/Milton:

- Milford Royal Farms/Grottos Rt 1 7:35 a.m. – 3:50 p.m.
- Clipper Square, ACE 7:50 a.m. – 3:35 p.m.
- Milton Library (closed during COVID)
- Milton Elementary (at Federal & Church St) 7:55 a.m. – 3:30 p.m.

Bus # 6 – Milford/Ellendale:

- Redner's 7:35 a.m. – 3:50 p.m.
- Mt. Zion Church - Ellendale 7:45 a.m. – 3:40 p.m.

Bus # 7 – Lewes:

- Weis Market - Lewes 7:45 a.m. – 3:40 p.m.

Bus # 8– Lewes/Harbeson:

- Home Depot - Lewes 7:45 a.m. – 3:45 p.m.
- Trails Beaver Creek, Rt. 9 7:50 a.m. – 3:35 p.m.

Bus # 9 – Rehoboth/Lewes:

- Rehoboth YMCA 7:35 a.m. – 4:05 p.m.
- Weis Market - Rehoboth 7:40 a.m. – 3:55 p.m.

Bus #10 – Angola/LNeck/OakOrchard:

- Peddler's Village 7:30 a.m. – 3:45 PM
- Harris Teeter – Longneck 7:40 a.m. – 3:55 p.m.

Bus #11 – Selbyville/Millsboro:

- Food Lion – Selbyville 7:30 a.m. – 3:55 p.m.
- Airbase Carpet Mart – Millsboro 7:45 a.m. – 3:40 p.m.

Bus #12 – Roxana/Millville/Dagsboro:

- Roxana Fire Hall – Station 90 on Rt 20 7:20 a.m. – 4:10 p.m.
- Hocker's Supermarket - Millville 7:30 a.m. – 4:00 p.m.
- Bodie's Market - Dagsboro 7:45 a.m. – 3:45 p.m.

Bus #13 – Ocean View/ Millsboro:

- Weis Market – Ocean View 7:25 a.m. – 4:05 p.m.

*****Please arrive 5 minutes prior to scheduled departure/arrival times*****

You must be ON the BUS, in your assigned seat, at the scheduled departure time, not in the parking lot, or driving across the parking lot. Once the bus is in motion it will not stop to let you on. The buses have tight windows to get to other stops and to school on time.

Your cooperation is appreciated!

****Cloth 2-ply facemasks must be worn at all times, Social distancing is mandatory at all times**



SUSSEX ACADEMY SEPTEMBER BREAKFAST MENU

Monday

Cereal of the Day

Fresh Fruit (apple or banana)

Milk and Orange Juice

Tuesday

Bagel with Cream Cheese

Fresh Fruit (orange or pear)

Milk and Orange Juice



Thursday

Cereal of the Day

Fresh Fruit (apple or banana)

Milk and Orange Juice

Friday

Bagel with Cream Cheese

Fresh Fruit (orange or pear)

Milk and Orange Juice



SUSSEX ACADEMY SEPTEMBER LUNCH MENU

Monday

PIZZA! (Dominos)

Salad (shredded cheese, croutons, tomato, cucumber, italian or ranch dressing)

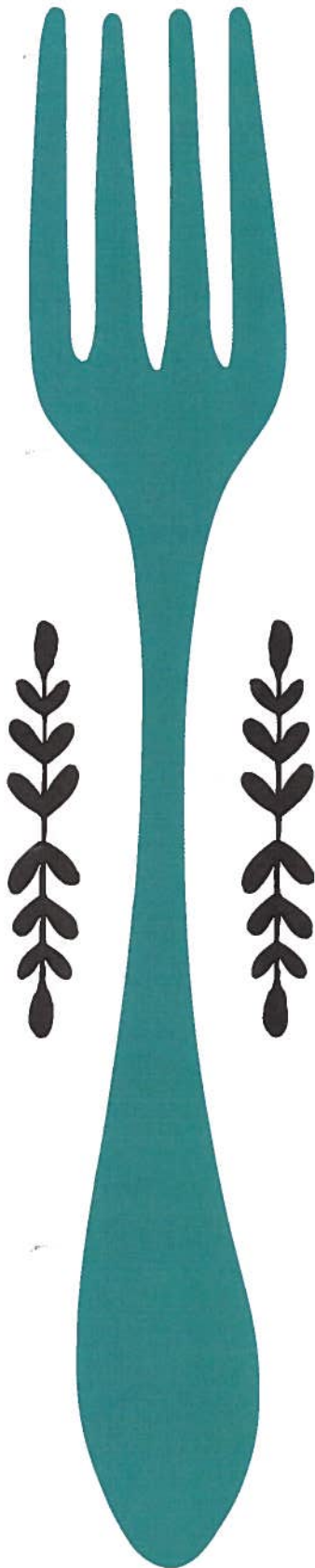
With Chips or Cookie

Fruit (orange or pear)

Milk and Juice (apple or cranberry)

Tuesday

*Turkey, Ham, Veggie, or Cheese Cold Cuts with Choice of White or Whole Wheat Hoagie Rolls (lettuce, tomato, american or cheddar cheese, pickles, mayo & mustard on the side) **cucumbers added to veggie***



With Chips and a Fruit (apple or banana)

Milk and Juice (apple or cranberry)

Thursday

PIZZA! (Dominos)

Salad (shredded cheese, croutons, tomato, cucumber, italian or ranch dressing)

With Chips or Cookie

Fruit (orange or pear)

Milk and Juice (apple or cranberry)

Friday

*Turkey, Ham, Veggie, or Cheese Cold Cuts with Choice of White or Whole Wheat Hoagie Rolls (lettuce, tomato, american or cheddar cheese, pickles, mayo & mustard on the side) **cucumbers added to veggie***

With Chips and a Fruit (apple or banana)

Milk and Juice (apple or cranberry)