



# CRAFT / VENDOR APPLICATION SUSSEX ACADEMY ARTS FESTIVAL 2019

21150 AIRPORT ROAD, GEORGETOWN, DE

**SATURDAY, MAY 11, 2019**  
**11am-3pm**

## Vendor Information

Name of contact person \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ No. of people working at your booth \_\_\_\_\_

Delaware Business License No. \_\_\_\_\_

List of items to be sold:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Craft/Vendor Site**      \$50 for 10x10 space \_\_\_\_ \$25 (non profit) for 10x10 space \_\_\_\_

We DO NOT provide tables/chairs. We provide SPACE ONLY!  
Vendors/Crafters will not have access to electricity or water.

Total amount for space \$ \_\_\_\_\_

## Payment Information

\_\_\_\_ Check/Money Order Attached  
(payable to Sussex Academy Foundation)

\_\_\_\_ Credit Card

Account No. \_\_\_\_\_ Exp. Date \_\_\_\_\_ CVV Code \_\_\_\_\_

Name on Card \_\_\_\_\_ Signature \_\_\_\_\_

Billing Address \_\_\_\_\_

All applications and payments must be made IN FULL  
Please see back for Crafter/Vendor Terms and Conditions

# CRAFTER / VENDOR TERMS AND CONDITIONS

## PLEASE READ THIS INFORMATION AND CAREFULLY AND THOROUGHLY

Payment, in full, must accompany this signed contract. Spaces are not guaranteed without payment.

Please make sure that the space(s) you select will provide enough room to accommodate your entire vendor set-up. If your set-up does not fit within the basic 10x10 space then you must request 2 full spaces and pay for 2 full spaces. If, upon arrival, it is determined that the space requirements for your set-up does not match what you have indicated on this contract and have paid for, you will not be allowed to set-up for the festival. **There are no refunds. No exceptions!** We are unable to make ANY space re-assignments once sites have been determined based on the information provided by you in this contract.

Set up is scheduled to begin at 7am on the date of the event. The event begins promptly at 11am. All crafters/vendors must supply their own tables and chairs. Electricity and water are NOT available.

There will be no early break-down exceptions! The event ends at 3pm. Crafter/vendor booths must remain intact and accessible for sales from 11am to 3pm.

Please return this signed contract and payment to:  
Sussex Academy Foundation, P.O. Box 693, Lewes, DE 19958.

For questions please email:  
gina.derrickson@saas.k12.de.us or call 302-856-3636.

You will receive a letter of confirmation once your application has been approved.

**I have read, fully understand and agree to abide by the rules and regulations listed on this contract. I, and all members of my crafter/vendor stand agree to indemnify and hold harmless the Sussex Academy Foundation and Sussex Academy and their respective appointed Board members, directors, employees, agents, students, families, volunteers and consultants from and against all claims, liabilities, and expenses including attorney's fees and court costs arising from or circumstances occurring during the Sussex Academy Art's Festival 2019.**

PLEASE NOTE: No refunds, reimbursement or credits will be issued for ANY reason – including cancellations due to weather or any other situation that might require or precipitate the cancellation of this event. By signing below you agree to these terms and understand there will be NO EXCEPTIONS.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_