

Sussex Academy
Executive Board of Directors Meeting Minutes
February 20, 2019

CALL TO ORDER AND ROLL CALL

Jennifer Scott, Board President, called the meeting to order at 4:05 p.m.

Board Members Present: Jennifer Scott, Marty Cosgrove, Susie Mitchell, Chris Moody, Uday Jani, Lauren Wisely, Debbie Fees, Steve Burke, Chanta Wilkinson (arrived 4:17) and Denise Westbrook (by phone)

Board Members Absent: Lance Manlove and Heather Crown

Staff Present: Eric Anderson, Executive Director; Janet Owens, Director of Middle School; Allen Stafford, Director of Finance and Operations; and Andrea Rogers, Board Secretary.

Visitors: Al Perrine

AGENDA CHANGE: Jennifer Scott requested that Item B., under Director's Reports, be moved to the March meeting.

APPROVAL OF MINUTES

A motion was made by Chris Moody to accept the minutes of the January 16, 2019 Executive Board meeting with the following change: Remove Brian Trout from being absent. Marty Cosgrove seconded; the motion carried. The motion passed unanimously (8-0).

PUBLIC COMMENTS

There were no public comments.

EXECUTIVE DIRECTORS' REPORT

Eric Anderson reported:

Introduction of Al Perrine, new Chief Custodian

Practice SAT for juniors was given January 28

Winter sports pep rally was held January 31 and was organized by the SGA

IB Diploma year 1 students visited the Library of Congress on February 18

Middle School Valentines Day dance sponsored by the TSA was held February 8 (approx 50 in attendance)

SA "Crush It" event was held at the Starboard on Saturday, February 9 (more details to follow)

School Calendar committee met on February 9, another meeting will be held in March

HS grade levels meeting have been held

The senior class trip to Disney was February 13 – 19

Team Everest will hold their "Space Expedition" showcase on March 1

We have MS and HS students working with Mrs. Smith and Mrs. Sherman trying to bring a recycling program to SA

High School Mock Trials will be held in Wilmington February 22 & 23

MS Rewards Day in Friday, February 22

Eric will be attending the National Alliance Conference in Washington, DC on February 25 & 26

Renovations were discussed in reference to rooms 101 & 102 being turned in to offices and updating the high school science labs

MONTHLY BOARD FINANCIAL REPORT

Steven Burke reported:

A motion was made by Susie Mitchell to accept the January 31, 2019 Financial Reports. Chris Moody seconded; the motion carried. The motion passed unanimously (9-0).

SUSSEX ACADEMY FOUNDATION UPDATE

No report was presented.

COMMITTEE REPORTS

Executive/Nominating/Succession

No report was presented.

Finance

Written report was presented.

Marty Cosgrove made a motion to accept the non-profit 990 tax return as written. Chanta Wilkinson seconded; the motion carried. The motion passed unanimously (9-0).

Recognition

No report was presented.

Outreach

Written report was presented.

Building and Grounds

No report was presented.

Athletics

Written report was presented.

Legislative

Written report was presented.

Governance (Policy & Legislative)

Written report was presented.

Employee Compensation

No report was presented.

Ad Hoc Strategic Planning Committee

Next meeting is February 25

Ad Hoc School Culture Committee

Chris Moody reported:

Test taco bar will be February 21

Ad Hoc Board Policy Committee

Jen Scott reported last scheduled meeting was cancelled. Meeting will be rescheduled.

OLD BUSINESS

Solar Update

The school will move forward with Solar Constellation. The panels will be located on field 13 to the back left of the building.

NEW BUSINESS

Wellness Committee

Allen Stafford reported there were a couple minor changes to the Wellness Policy. The board was sent a drafted policy.

EXECUTIVE SESSION

Susie Mitchell made a motion to enter Executive Session at 5:00 p.m. pursuant to 29 Delaware Code 10004b(9) to discuss personnel matters. Steve Burke seconded; the motion carried. The motion passed unanimously (9-0).

Jennifer made a motion to come out of Executive Session at 6:04 p.m., Uday Jani seconded; the motion carried. The motion passed unanimously (9-0).

ADJOURNMENT

Jennifer Scott made a motion at 6:05 p.m. to adjourn the meeting. Martin Cosgrove seconded; the motion carried. The motion passed unanimously (9-0).

Respectfully submitted,

Andrea M. Rogers, Board Secretary