

Sussex Academy
Executive Board of Directors Meeting
Minutes
September 21, 2016

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 3:48 p.m. by Denise Westbrook, Board President.

Meeting started late due to audio technical difficulties.

Board Members Present: Denise Westbrook, Chris Benjamin, Steve Burke, Marty Cosgrove, Susie Mitchell, Chris Moody, Lauren Wisely and Chanta Wilkinson arrived at 4:05 p.m.

Board Members Absent: Joe Schell, Jennifer Scott and Ana Vargas.

Staff Present: Patricia Oliphant, Director of Curriculum and Instruction, Allen Stafford, Director of Finance and Operations and Andrea Rogers, Board Secretary.

Visitors: Tim Sawyer of Barbacane, Thornton & Co., LLP, Cohen Davis, Allison Dayton and Brian Dayton

OATH OF OFFICE

Debbie Fees took the Oath of Office to be the new 2016-2017 Teacher Representative on the Executive Board of Directors.

VIII. New Business, Item C. – moved to beginning of meeting

Tim Sawyer of Barbacane, Thornton & Co., LLP reported on the FY17 audit.

APPROVAL OF MINUTES

A motion was made by Chris Benjamin to accept the minutes of the July 27, 2016 Executive Board meeting. Steve Burke seconded; the motion carried. The motion passed unanimously (7-0).

DIRECTORS' REPORTS

Student Council

Cohen Davis, Student Government President, gave an update on the Homecoming events.

Open House

Dr. Oliphant reported that Open House for high school is September 20 and middle school is September 21.

IDEA Awards

Dr. Oliphant reported the Charter School Network would be hosting its annual IDEA dinner in Newark on October 6, 2016 at 5:00 p.m. Please RSVP by Friday, September 30, 2016.

SAT Report

Dr. Oliphant gave an overview on the 2016 SAT reports.

8th Grade Parent Exit

Dr. Oliphant distributed a summary on the 2016 8th grade exit surveys.

Professional Development

Dr. Oliphant gave an overview as to what will be happening during professional development days.

MONTHLY BOARD FINANCIAL REPORT

A motion was made by Steve Burke to approve the July 31, 2016 and the August 30, 2016 Financial Reports. Lauren Wisely seconded; the motion carried. The motion carried unanimously (7-0).

SUSSEX ACADEMY FOUNDATION UPDATE

No report was presented.

COMMITTEE REPORTS

Executive

No report was presented.

Finance

Allen Stafford reported that online training is still not available.

Recognition

Denise Westbrook would like to acknowledge Marco Dobrich and his staff for the outstanding job they have done making the outside of the facility beautiful and clean.

Public Relations

No report was presented.

Building and Grounds

No report was presented.

Program Development

No report was presented.

Athletics

Written report was presented.

Legislative

No report was presented.

Governance

No report was presented.

OLD BUSINESS

No old business.

NEW BUSINESS

DANA Certificates

DANA certificates were distributed to those who participated in the instruction.

Sussex Academy Framework

Denise Westbrook made a motion to adopt the new SA framework that was presented by Dr. Oliphant. Motion passed unanimously (8-0).

FY17 Audit

Moved to the beginning of the meeting.

Graduation

Graduation Committee will consist of Jennifer Scott, Denise Westbrook and Chris Benjamin.

AD HOC

AD HOC Committee will consist of Jennifer Scott, Denise Westbrook and Chanta Wilkinson.

PUBLIC COMMENTS

Allison Dayton, 9th grade student at Sussex Academy, reported on the number of students that are currently in her classes. Allison also wished to get an update on the school day start times.

EXECUTIVE SESSION

A motion was made by Susan Mitchell to enter Executive Session at 5:21 p.m. to discuss legal matters. Marty Cosgrove seconded; the motion carried unanimously (8-0). A motion was made to come out of Executive Session at 6:24 p.m.

ADJOURNMENT

A motion was made by Steve Burke to adjourn the meeting at 6:24 p.m. Marty Cosgrove seconded; the motion carried unanimously (8-0).

Respectfully submitted,

Andrea Rogers,
Board Secretary