

Sussex Academy
Executive Board of Directors Meeting
Minutes
September 10, 2014

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 3:37 p.m. by Mariah Calagione, Board President

Board Members Present: Chris Benjamin, Mariah Calagione, Martin Cosgrove, Ilona Holland, Adam Marsh, Chris Moody, James Nutter, Dustin Parker, Joe Schell, Jennifer Scott, Dean Swingle, Denise Westbrook and Lauren Wisely.

Staff Present: Patricia Oliphant, Director of Curriculum and Instruction, Allen Stafford, Director of Finance and Operations and Andrea Rogers, Board Secretary

OATH OF OFFICE

Martin Cosgrove, Chris Moody, Denise Westbrook and Lauren Wisely were sworn in by taking the Oath of Office.

APPROVAL OF MINUTES

A motion was made by Joe Schell to accept the minutes of the June 23, 2014 Executive Board meeting. Adam Marsh seconded; the motion carried. The motion passed unanimously (13-0).

MONTHLY BOARD FINANCIAL REPORT

A motion was made by Dean Swingle to accept the June 30, 2014, July 31, 2014 and August 31, 2014 Financial Reports. Mariah Calagione seconded; the motion carried. The motion passed unanimously (13-0).

DIRECTORS' REPORTS

Patricia Oliphant reported:

State Assessment

State Assessment results and new Common Core standards were discussed.

Exit Surveys

The results of the 8th grade Exit Surveys were discussed.

Enrollment

The current enrollment total at Sussex Academy is 499.

Curriculum Questions

Concerns and Complaint Policy 1102 were discussed.

IB Program visitation is scheduled for October 23 and 24.

Sussex Academy received a Discover Your Potential Grant. These funds are being used for an after school help program which also provides transportation home for students. It was further discussed, in order to utilize the full seating capacity of the bus to provide transportation for all other after school activities. A schedule and cost is being further organized.

IDEA Award Dinner

There will be a Charter Network IDEA Awards dinner at The Executive Banquet Center in Newark on Thursday, October 9 at 5:30 p.m.

Sussex Academy Foundation Update

Joe Schell reported:

Joe Schell discussed capital needs for the school.

After completion of Phase I, the Sussex Academy Foundation holds \$1.0 million in reserves.

\$200K is owed to Regional Builders.

The Foundation is planning to display donor plaques in the lobby of the school in recognition of donor pledges that were given during Phase I & II of construction. There will also be a Foundation Board Celebration dinner on Saturday, October 4 in the school's gym.

Phase II will consist of completion of the library, cafeteria/auditorium and stage to be completed by August 2015. The expansion of 15 additional classrooms are expected to be completed by August 2016. This phase also includes the completion of 7 athletic fields and 2 softball fields. Two of those fields will be turf.

Executive

No report was presented.

Finance

Dean Swingle reported that the next finance meeting is scheduled for October 14.

Adam Marsh made a motion giving Allen Stafford authority to put payroll through for one cycle in the absence of Franny Silcott. Ilona Holland seconded; the motion carried. The motion passed unanimously (13-0).

Public Relations

Mariah Calagione reported the next PR meeting will be September 25.

Athletics

No report was presented.

Building and Grounds

No report was presented.

Recognition

Service awards were given out at a luncheon during in-service week.

Program Development

No report was presented.

Legislative

Jaime Nutter reported on legislation that was discussed relative to Charter School preferences.

OLD BUSINESS

PLC Meetings

Dr Oliphant requested to implement five early student dismissal days for the professional PLC Meetings that will be required for Common Core. Denise Westbrook made a motion to close the school at 1:00 for early dismissal in October, December, January, February and March. Dean Swingle seconded; the motion carried. The motion passed unanimously (13-0).

NEW BUSINESS

Ilona Holland shared the new design plan for the Information Center with the board.

PUBLIC COMMENTS

No public comments were presented.

EXECUTIVE SESSION

No Executive Session was held.

ADJOURNMENT

At 5:27 p.m. Adam Marsh made a motion to adjourn. Ilona Holland seconded; the motion carried. The motion passed unanimously (13-0).

Respectfully submitted,

Andrea Rogers,
Board Secretary