

Sussex Academy
Executive Board of Directors Special Meeting Minutes
December 18, 2019

CALL TO ORDER AND ROLL CALL

Marty Cosgrove, Board President, called the meeting to order at 4:03 p.m.

Board Members Present: Steve Burke, Marty Cosgrove, Uday Jani, Lance Manlove, Sara Messina, Chris Moody, Darlene O'Neil, Chris Schell (call in), Jennifer Scott, Denise Westbrook, Lauren Wisely

Board Members Absent: Precious Benson and Heather Crown

Staff Present: Eric Anderson, Head of School, Janet Owens, Dean of Humanities, Duncan Smith, Chief Operating Officer, Allen Stafford, Chief Operating Officer, and Gina Derrickson, Director of Development,

OLD BUSINESS

K – 12 Charter Modification

The final Purchase and Sales Agreement was distributed for Board review. The Sussex Academy Executive Board is a party to the agreement as it includes language involving property use, curriculum and personnel items.

Marty Cosgrove read the Sussex Academy of Arts and Sciences, Inc. Proposed Resolutions for the record. (Copy is attached to minutes).

Marty Cosgrove requested a vote to adopt the Sussex Academy of Arts and Sciences, Inc. Proposed Resolutions. An oral vote was taken. The following voted in favor:

Marty Cosgrove
Chris Moody
Denise Westbrook
Steve Burke
Lance Manlove
Darlene O'Neil
Sara Messina
Uday Jani
Jen Scott
Lauren Wisely

NEW BUSINESS

Annual Report

Allen Stafford had sent the Annual Report to the Board for review prior to meeting. Marty Cosgrove made a motion to accept the 2018-2019 annual report as submitted by Allen Stafford. Jen Scott seconded. The motion passed unanimously.

Bank Signature Cards

Steve Burke made a motion to remove Allen Stafford and Kathy Cripps as approved signers from the Sussex Academy checking account and add Duncan Smith and Tom Peet. Uday Jani seconded. The motion passed unanimously.

The Sussex Academy Executive Board recognized Allen Stafford on his December retirement.

ADJOURNMENT

Marty Cosgrove made a motion at 4:23 p.m. to adjourn the meeting. Jen Scott seconded. The motion passed unanimously.

Respectfully submitted,

Gina Derrickson, Director of Development

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