

Sussex Academy
Executive Board of Directors Meeting Minutes
January 17, 2018

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 3:31 p.m. by Susan Mitchell, Board President.

Board Members Present: Susan Mitchell, Jennifer Scott, Chris Benjamin, Steve Burke, Debbie Fees, Lance Manlove, Chris Moody, Marty Cosgrove, Denise Westbrook, Joe Schell, Ana Vargas, Lauren Wisely and Chanta Wilkinson (arrived at 3:45)

Board Members Absent: Denise Westbrook

Staff Present: Patricia Oliphant, Director of Curriculum and Instruction, Allen Stafford, Director of Finance and Operations, Janet Owens, Director of Accountability, and Andrea Rogers, Board Secretary

Visitors: Robyn Cronin

APPROVAL OF MINUTES

A motion was made by Susie Mitchell to accept the minutes of the November 29, 2017 Executive Board meeting with the following changes: Joe Schell attended meeting via phone and fix typographical error on page 3 in Executive Session. Jennifer Scott seconded; the motion carried. The motion passed unanimously (12-0).

DIRECTORS' REPORTS

Mural Project-Freeman Foundation

Dr. Oliphant reported on the Freeman Foundation mural. The Freeman foundation chose one bookend out of the entire mural and created a bookmark. Stella Caldwell's (grade 7) design was selected.

Curriculum/Instruction

Dr. Patricia Oliphant reported to that board that she would like to see how the school could better prepare students for IB math. Dr. Oliphant discussed hiring someone to review our math data and to also observe in the classrooms to find better ways to improve testing scores.

Dr. Oliphant reported on MYP (Middle Year Program) and teachers that are going to be sent for additional IB training in the spring.

Dr. Oliphant reported on high school career pathways. There have been meetings discussing the possibility of moving towards adding a CTE (Career & Technical Education) Pathway next year. The Department of Education is currently in the process of designing this pathway.

Lottery

Dr. Patricia Oliphant reported that the SY2018-19 Lottery was held today. There will be an 8th grade recruitment breakfast held on Friday, January 19.

MONTHLY BOARD FINANCIAL REPORT

Steve Burke reported:

A motion was made by Joe Schell to accept the November 30, 2017 and December 31, 2017 Financial Reports. Susie Mitchell seconded; the motion carried. The motion passed unanimously (13-0).

The next CBOC meeting will be held on March 20, 2018.

SUSSEX ACADEMY FOUNDATION UPDATE

Joe Schell reported:

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The Sussex Academy Foundation met this morning. The foundation declared the capital campaign complete. The foundation currently holds \$2.2M in reserves and owes \$3.6M. The board voted today to repay \$2.0M of the outstanding loan with a balance of \$1.6M remaining. The foundation also voted to give \$10,000 towards the summer college trip and up to an additional \$4,000 for those families with needs. Also, the foundation awarded \$1,000 to mock trial and 2 - \$1,500 scholarships for this years graduating seniors.

COMMITTEE REPORTS

Executive

No report was presented.

Finance/CBOC

No report was presented.

Recognition

No report was presented.

Outreach

Lauren Wisely reported on an upcoming event called Ted Talks that will be held on February 9, 2018 at the Hotel DuPont in Wilmington.

Building and Grounds

No report was presented.

Program Development

No report was presented.

Athletics

Written report was presented.

Legislative

No report was presented.

Governance

No report was presented.

Nominating

No report was presented.

Succession Planning

Robyn Cronin introduced herself and updated the board on the status of the Directors' search.

OLD BUSINESS

No Old Business.

NEW BUSINESS

No New Business.

PUBLIC COMMENTS

No comments presented.

EXECUTIVE SESSION

A motion was made by Chris Benjamin to enter into Executive Session at 5:29 p.m. to discuss Section 10004B, #4 Strategy Session and B#9 personnel matters. Jen Scott seconded; the motion carried unanimously (13-0).

Joe Schell made a motion to come out of Executive Session at 5:50 p.m. Lance Manlove seconded the motion; the motion passed unanimously (13-0).

ADJOURNMENT

Susie Mitchell, Board President, made a motion to adjourn the meeting at 5:51 p.m. Jen Scott seconded; the motion passed unanimously (13-0).

Respectfully submitted,

Andrea M. Rogers,
Board Secretary