

Sussex Academy
Executive Board of Directors Meeting Minutes
May 17, 2017

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 3:31p.m. by Susan Mitchell, Vice Board President

Board Members Present: Chris Benjamin (departed at 4:45 p.m.), Steve Burke, Marty Cosgrove (departed at 5 p.m.), Debbie Fees, Susan Mitchell, Chris Moody, Joe Schell, Jen Scott, Lauren Wisely

Board Members Absent: Denise Westbrook and Chanta Wilkinson

Staff Present: Patricia Oliphant, Director of Curriculum and Instruction, Allen Stafford, Director of Finance and Operations, and Gina Derrickson, Community and Communications Manager

Visitors: Cameron Smith, Sara Bixler, Connor Hall, Austin Ross, Jahshen Sunborn, Julia Martiner, Maria Edgerton, and Brian Dayton

APPROVAL OF MINUTES

A motion was made by Joe Schell to accept the minutes of the April 26, 2017 Executive Board meeting. Martin Cosgrove seconded; the motion carried. The motion passed unanimously (9-0).

DIRECTORS' REPORTS

Mr. Cameron Smith and students Sara Bixler, Connor Hall, Austin Ross, and Jahshen Sunborn reported on the spring break service trip that 15 students took to the Dominican Republic. A slide show and field journals were shared.

Student Council

Julia Martiner, 2016-17 Student Government President, gave an over view of previous and upcoming events:

- May 2 was Senior Destination Day and College Shirt Day
- HS production of Beauty and the Beast was presented on May 12 (7:00 p.m.) and 13 (1:00 p.m. and 7:00 p.m.). Over 800 people attended.
- May 17-Last Day of IB Exams
- May 18-Sports Awards Banquet
- NHS Food Drive scheduled through May 19
- May 24-TSA and Leo Club will hold a "Walk Without Shoes"
- May 25 Prom at Baywood
- May 31 Senior Dinner
- June 2-Graduation

Aquatics Update

Maria Edgerton provided the Aquatic Center report for May 2017 and the summer schedule. Maria Edgerton will follow-up with local schools to see if they have interest in using the Sussex Academy Aquatics Center.

Calendar Items

Dr. Oliphant reported on the important dates that are coming up now through the end of the school year.

Enrollment

Allen Stafford reported on enrollment for the May 1, 2017 Unit Count Funding.

MONTHLY BOARD FINANCIAL REPORT

A motion was made by Steve Burke to approve the April 30, 2017 Financial Reports. Chris Moody seconded; the motion carried. The motion passed unanimously (9-0).

SUSSEX ACADEMY FOUNDATION UPDATE

Joe Schell reported that the Sussex Academy Foundation Board met on May 16, 2017 and agreed to pay \$150,000 toward the re-paving of the parking lot and sidewalk repairs.

The Sussex Academy Gala generated \$12,000.00 and the Sussex Academy Derby Day generated \$14,800.00 for the Sussex Academy Foundation.

The Sussex Academy Foundation will be providing a \$1,200.00 scholarship for one male and one female graduate. Each graduate will also receive a gift card from the Sussex Academy Foundation.

The Sussex Academy Foundation will have \$1.8 in the bank at the June 30, 2017 close of the school year.

COMMITTEE REPORTS

Executive

No report was presented.

Finance

Allen Stafford reported that the preliminary 2017-2018 budget must be approved by June 30, 2017. A motion was made by Joe Schell to approve the 2017-2018 preliminary budget. Chris Benjamin seconded; the motion carried. The motion passed unanimously (9-0).

Recognition

No report was presented.

Outreach

Written report was presented.

Building and Grounds

Joe Schell reported that construction on the Nest is moving forward along with work on the landscaping and irrigation.

Program Development

No report was presented.

Athletics

Written report was presented.

Legislative

No report was presented.

Governance

No report was presented.

Succession Planning

No report was presented.

Committees for 2017-18 school year. Susan Mitchell requested that board members who would like to chair or serve on committees to contact her.

OLD BUSINESS

Board Applications

Sussex Academy is currently accepting applications for new board members. An application is posted on the school's web site. The voting on new Board members will be tabled until the June Board meeting.

Jen Scott will be running for the vice president position. Anyone interested in running for president is to contact Susan Mitchell.

NEW BUSINESS

Debbie Fees reported that of the 38 graduating seniors 37 will attend college and 1 is going to the United States Army.

PUBLIC COMMENTS

Allison Dayton reported that the production of Beauty and the Beast was well received and hopes that everyone will consider attending future drama productions.

EXECUTIVE SESSION

A motion was made by Jennifer Scott to enter into Executive Session at 5:15 p.m. Marty Cosgrove seconded; the motion carried. The motion passed unanimously. (9-0).

ADJOURNMENT

A motion was made by Joe Schell to adjourn the meeting was made at 5:25 p.m. Steve Burke seconded; the motion carried. The motion passed unanimously (7-0). The meeting was adjourned at 5:25 p.m.

Respectfully submitted,

Gina Derrickson,
Community and Communications Manager