

Sussex Academy
Executive Board of Directors Minutes
May 18, 2022

CALL TO ORDER AND ROLL CALL

Chris Moody, Board President, called the meeting to order at 4:02 p.m.

Board Members Present: Chris Moody, Brittany Burslem, Jennifer Donahue, Lance Manlove, Lauren Wisely, Chris Schell, Sara Messina, Jennifer Scott, Darlene O'Neill and Uday Jani

Board Members Absent: Patches Hill

Staff Present: Eric M. Anderson, Head of School, Sherry Macbury, Dean of Secondary Campus, Duncan Smith, Chief Operating Officer, Matt Keen, Dean of Students and Athletics, and Andrea Rogers, Board Secretary

Staff Not Present: Franny Silcott, Director of Human Resources and Gina Derrickson, Director of Communications

Visitors: None

APPROVAL OF MINUTES

A motion was made by Jennifer Scott to approve the minutes of the April 30, 2022 Executive Board meeting. Uday Jani seconded; the motion carried. The motion passed unanimously (10-0).

PUBLIC COMMENTS

None

HEAD OF SCHOOL REPORT

Eric Anderson reported:

Mr. Anderson introduced Matt Keen, the new Dean of Students and Athletics. There will be a Meet & Greet held at the Rusty Rudder on May 23.

Our High School students put on a performance of the Wedding Singer on April 29 & 30.

Congresswoman Lisa Blunt Rochester visited and toured the school on May 3.

State testing is wrapping up. Make-up testing will be Thursday, June 12.

The Charter Network held its annual IDEA awards on Thursday, May 12.

Girls LAX is seeded #2 and will play Saturday, May 21. Boys are wrapping up their season and the girls soccer team suffered an unfortunate loss in double overtime to Newark Charter (2-1).

Secondary Spring Concert will be held on May 25th at 6pm and the Elementary School will hold their concerts as follows: K-1 @ 1pm, 2nd – 3rd @ 1pm, 4th & 5th @ 2pm.

The High School EOY Celebration will be May 26th. The week of June 6th, the Elementary School and MS will celebrate their end of year, and the 8th grade will be having their etiquette and ballroom dancing June 8 & 9.

The annual end of year Sports Banquet will be held on June 1st at 6pm.

Sussex Academy
Executive Board Meeting
May18, 2022

Head of School Senior breakfast and graduation rehearsal will be on June 2.

Senior awards banquet will be held June 2 at 6 pm.

High School graduation will be held on the turf field on June 3.

Moving Up Ceremony for grade 5 will be held on June 9 at 6:30 pm and Moving Up for grade 8 will be held on June 10 at 9:00 am.

Samantha Oliver was this year's recipient of the Delaware Secretary of Education Scholar Award.

Jessica Love is a finalist for Delaware Charter School Teacher of the Year. She was nominated by a group of parents.

Mr. Anderson is working on wrapping up information to present to the board for the Strategic Plan for the June meeting.

FOUNDATION REPORT

No report presented.

MONTHLY BOARD FINANCIAL REPORT

Duncan Smith reported:

Monthly Financial Reports

A motion was made by Brittany Burslem to approve the April 30, 2022 Financial Report as presented. Chris Schell seconded; the motion carried. The motion passed unanimously (10-0).

Duncan Smith reviewed FY23 Drafted Budget. The board will revisit at the June meeting since it will need to be voted on by June 30, 2022.

COMMITTEE REPORTS

Executive/Nominating/Succession

No report presented.

Finance

Under Finance Report.

Outreach

No report presented.

Building & Grounds

No report presented.

Governance (Policy & Legislative)

No report presented.

School Performance Committee

No report presented.

OLD BUSINESS

No Old Business

NEW BUSINESS

Chris Moody reported:

The Executive Committee will be in meeting in the next few weeks to review new board applications. Those applications will also be shared with the board with recommendations. New board members will be selected at the June meeting. There will be 5 new openings.

A Board Retreat will be planned over the summer by Jen Scott and Jennifer Donahue.

EXECUTIVE SESSION

At 5:06 p.m. Chris Moody announced that the Executive Board would be going into Executive Session to discuss personal matters and would not return to the public session. Jennifer Scott made a motion to move to Executive Session. Jennifer Donahue seconded; the motion carried. The motion passed unanimously (10-0).

Respectfully submitted,

Andrea Rogers, Board Secretary