

Sussex Academy
Executive Board of Directors Meeting
Minutes
March 18, 2015

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 3:33 p.m. by Mariah Calagione, Board President

Board Members Present: Mariah Calagione, Jennifer Scott, Marty Cosgrove, Dustin Parker, Dean Swingle, Denise Westbrook, Lauren Wisely, Chris Moody, Chris Benjamin and Joe Schell, via phone.

Board Members Absent: Adam Marsh, Jamie Nutter and Ilona Holland.

Staff Present: Patricia Oliphant, Director of Curriculum and Instruction, Allen Stafford, Director of Finance, Operations and Andrea Rogers, Board Secretary.

APPROVAL OF MINUTES

A motion was made by Dean Swingle to accept the minutes of the February 18, 2015 Executive Board meeting. Marty Cosgrove seconded; the motion was carried. The motion passed unanimously (9-0).

DIRECTORS' REPORTS

Patricia Oliphant reported:

Three students from the Varsity Letter Committee presented the design and plans for awarding high school varsity letters.

There was a legislative breakfast held at the school on March 12.

Grandparents' Day was held on March 6.

The spring musical, Seussical, Jr. was held at the school on March 13 and March 14.

The Department of Education requires that the school report and be at 80% if its enrollment for the 2015-16 school year by April 1, 2015. So far, we have 121 students registered for 6th grade, 130 for 7th grade, 127 for 8th grade, 83 for 9th grade, 72 for 10th grade and 34 for 11th grade.

MONTHLY BOARD FINANCIAL REPORT

A motion was made by Jennifer Scott to accept the second quarter Financial Report. Denise Westbrook seconded; the motion carried. The motion passed unanimously (9-0).

SUSSEX ACADEMY FOUNDATION UPDATE

Joe Schell reported:

Sussex Academy Foundation holds \$660K.

There is one pledged payment due before June 3, 2015 in the amount of \$1M.

A \$2M loan from the USDA has been approved. A certificate of occupancy is required with the completion of the library, cafeterium and kitchen before funds are received.

The foundation will have a pay out of \$15.8M over the next 18 months.

The final payment of \$1.7M is due to DCHS by June 30, 2015.

COMMITTEE REPORTS

Executive

No report was presented.

Finance

There was a motion made by Dean Swingle to file the amended 990 tax forms for the last 3 years. Denise Westbrook seconded; the motion carried. The motion passed unanimously (9-0).

Recognition

A written report was submitted.

Public Relations

A written report was submitted.

Building and Grounds

Joe Schell reported in the Foundation Update.

Program Development

No report was submitted.

Athletics

Written reported was presented.

Marty Cosgrove made a motion to charge for admission into sporting events. Dustin Parker seconded the motion; the motion carried. The motion passed unanimously (9-0).

Legislative

A written report was presented.

Policy

Patricia Oliphant presented the board with a draft of Policy 506C-Sexual Assault and Teen Dating Violence. Jennifer Scott made a motion to approve Policy 506-C pending legal review of Marty Cosgrove and Jamie Nutter. Chris Benjamin seconded; the motion carried. The motion passed unanimously (9-0).

Library

Jennifer Scott gave an update on the Library Assistant position.

OLD BUSINESS

A motion was made by Jennifer Scott to approve the change in the start and end of the school day for the 2015-16 school year. The new arrival time will be 7:40 a.m. and dismissal time 2:25 p.m. Denise Westbrook seconded the motion; the motion carried. The motion passed unanimously (9-0).

We are in receipt of the official acceptance letter recognizing Sussex Academy as an official IB Word School.

Mariah Calagione reported, on behalf of the Nominating Committee, the board is seeking new potential board member for next year with expertise in special education and a background in finance.

NEW BUSINESS

A motion was made by Jennifer Scott to approve the 2015-16 school calendar with the change in the start and end of the school day reflected. Denise Westbrook seconded the motion; the motion carried. The motion passed unanimously (9-0).

PUBLIC COMMENTS

No public comments were presented.

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EXECUTIVE SESSION

A motion was made to enter Executive Session at 5:16 by Mariah Calagione. Dean Swingle seconded; the motion carried. The motion passed unanimously (9-0).

A motion was made by Jennifer Scott at 5:34 to come out of Executive Session. Marty Cosgrove seconded; the motion carried. The motion passed unanimously (9-0).

A motion was made by Jennifer Scott to change the April board meeting from the 15th to the 22nd. Marty Cosgrove seconded the motion; the motion carried. The motion passed unanimously (9-0).

ADJOURNMENT

At 5:37 p.m. Jennifer Scott made a motion to adjourn. Chris Benjamin seconded; the motion carried. The motion passed unanimously (9-0).

Respectfully submitted,

Andrea Rogers,
Board Secretary