

Sussex Academy
Executive Board of Directors Minutes
March 15, 2023

CALL TO ORDER AND ROLL CALL

Patches Hill, Board President, called the meeting to order at 4:08 p.m.

Board Members Present: Patches Hill, Lance Manlove, Shante Hastings, Erin Perchiniak, Sara Messina, Ed Hale, Uday Jani, and Jennifer Scott, Justina Thomas (ZOOM), and Amy Goodhue

Board Members Absent: Brittany Burslem, Jennifer Donahue, Chris Moody, and Joe Schell, Board Member Emeritus

Staff Present: Eric M. Anderson, Head of School, Sherry MacBury, Dean of Secondary Campus, Michelle Hastie, Business Manager (via ZOOM), Franny Silcott, Director of Human Resources, Matt Keen, Dean of Students & Athletics, and Andrea Rogers, Board Secretary

Staff Absent: None

Visitors: Jennifer Couch, Parent/Teacher and Debbie Hutt, Community Member

APPROVAL OF MINUTES

A motion was made by Erin Perchiniak to approve the minutes of the February 15, 2023 Executive Board meeting. Amy Goodhue seconded; the motion carried. The motion passed unanimously (10-0).

PUBLIC COMMENTS

No public comments

AGENDA CHANGE: A motion was made by Uday Jani to move the Financial Report, given by Michelle Haiste, to the beginning of the meeting. Shante Hastings seconded; the motion carried. The motion passed unanimously (10-0).

MONTHLY BOARD FINANCIAL REPORT

Michelle Haiste reported:

A motion was made by Erin Perchiniak to approve the February 28, 2023 Financial Report as presented. Amy Goodhue seconded; the motion carried. The motion passed unanimously (10-0).

HEAD OF SCHOOL REPORT

Eric Anderson reported:

Dr. MacBury will move into the role of Director of Student Services for SY23-24 and will share a presentation later in the meeting.

Senior Class returned back from Disney World on Tuesday, March 21

February 24 - Mr. Anderson attended the Black Male Initiative Conference at Delaware State University. Mr. Anderson selected 6 male high school students to attend the conference.

February 25 - Middle School dance

March 2 – Mrs. Sherman attended the YES Conference (DE Youth Environmental Summit) at University of DE with a group of students.

Sussex Academy
Executive Board Meeting
March 15, 2023

March 8 – The elementary school hosted a career day

March 10 – End of Trimester 2

March 3 – Lifetouch Spring Picture Day

March 10 – Mrs. Messina and Mr. Anderson attended a leadership series at Sussex Central High School

March 17 – Delaware School Choice deadline

March 17 – In-service Day

March 22 – SAT for juniors (Asynchronous Day for grades 9, 10 & 12)

Kate the Chemist is an upcoming fundraiser at the Elementary School to help raise funds for outdoor classroom space Saturday, March 25.

April 1 – Prom @ Heritage Shores in Bridgeville, DE

March 20 – Spring sport competition begins

Mr. Anderson is organizing an Activity Fee Committee to openly discuss how that money is being structured and to be more transparent on how those funds are being spent. The first meeting will be held via ZOOM March 21.

Mr. Anderson gave an update on Advanced Placement testing numbers. SY21-22, there were 159 students taking AP courses with total of 214 exams given, and SY22-23 there were 297. 63% of our student population is at least taking 1 AP class. There is expected to be over 500 exams taken this year.

Dr. Sherry MacBury, Dean of Secondary Campus, gave an update on our new family on-boarding process for SY23-24.

FOUNDATION REPORT

Jennifer Scott reported:

No report presented.

Patches Hill, Board President, gave an update on the outdoor track. Mr. Hill had a conversation with Coach Diaz and Joe Schell about putting outdoor track on hold at this time.

COMMITTEE REPORTS

Executive/Nominating/Succession

Mr. Hill reported discussions are currently happening in regards to returning board member for SY23-24.

Finance

Presented under Finance.

Outreach

No report presented.

Building & Grounds

Eric Anderson reported:

Mr. Anderson discussed funding for the roof repair at the secondary campus.

Governance (Policy & Legislative)

No report presented.

School Performance Committee

No report presented.

OLD BUSINESS**By-laws**

A motion was made by Jennifer Scott to approve the By-laws of The Sussex Academy of Arts & Sciences, Inc. as presented in the most recent draft dated January 18, 2023 . Ed Hale seconded; the motion carried. The motion passed unanimously (10-0).

NEW BUSINESS**SY23-24 School Calendar**

A motion was made by Uday Jani to approve the SY23-24 School Calendar as presented. Erin Perchiniak seconded; the motion carried. The motion passed unanimously (10-0).

Policies

Jennifer Scott reported:

Policy 101 Name and Classification

A motion was made by Jennifer Scott to approve Policy 101 as presented. Uday Jani seconded; the motion carried. The motion passed unanimously (10-0).

Policy 102 Mission Statement

A motion was made by Jennifer Scott to approve Policy 102 as presented. Erin Perchiniak seconded; the motion carried. The motion passed unanimously (10-0).

Policy 204 Board Member Code of Ethics

Policies 204 and 801 will be tabled until the April meeting.

Policy 601A Board Approval of Capital Improvements

A motion was made by Jennifer Scott to approve Policy 601A as presented. Uday Jani seconded; the motion carried. The motion passed unanimously (10-0).

Policy 601B Board Approval of Funding for New Positions

A motion was made by Jennifer Scott to approve Policy 601B as presented. Ed Hale seconded; the motion carried. The motion passed unanimously (10-0).

Policy 601C Board Approval of Capital Campaigns

A motion was made by Jennifer Scott to approve Policy 601C as presented. Erin Perchiniak seconded; the motion carried. The motion passed unanimously (10-0).

EXECUTIVE SESSION

A motion was made by Amy Goodhue at 5:25 p.m. to enter into Executive Session. Shante Hastings seconded; the motion carried. The motion passed unanimously (10-0). The regular meeting will not be returning after Executive Session.

Respectfully submitted,

Andrea Rogers, Board Secretary