

Sussex Academy
Executive Board of Directors Minutes
June 30, 2022

CALL TO ORDER AND ROLL CALL

Chris Moody, Board President, called the meeting to order at 4:31 p.m.

Board Members Present: Chris Moody, Patches Hill, Brittany Burslem, Jennifer Donahue, Lauren Wisely, Sara Messina, Jennifer Scott, Darlene O'Neill, and Lance Manlove (arrived @4:32)

Board Members Absent: Chris Schell and Uday Jani

Staff Present: Eric M. Anderson, Head of School, Sherry Macbury, Dean of Secondary Campus, Duncan Smith, Chief Operating Officer, Matt Keen, Franny Silcott, Director of Human Resources, Tom Peet, Dean of Accountability, and Andrea Rogers, Board Secretary

Staff Not Present: Gina Derrickson, Director of Communications

Visitors: None

APPROVAL OF MINUTES

A motion was made by Darlene O'Neill to approve the minutes of the May 31, 2022 Executive Board meeting. Lauren Wisely seconded; the motion carried. The motion passed unanimously (8-0).

PUBLIC COMMENTS

None

HEAD OF SCHOOL REPORT

Eric Anderson reported:

The seniors last day was celebrated with yearbook signing, out-door lawn games, pizza, music, and Kona Ice

Sports awards banquet was held on May 31. Golf team won our first state championship.

Senior awards banquet was held on June 1.

Head of School senior breakfast was held June 2.

Graduation ceremony took place outside on Friday evening, June 3.

Underclassman awards ceremony was held for grades 9-11 on June 7.

8th grade end of year luncheon was held at The Cheer Center on June 8.

Middle School yearbook signing and party was held the last day of school on June 9.

5th grade Moving-Up Ceremony was held the evening of June 9.

8th grade Moving-Up Ceremony was held the morning of June 10.

End of Year faculty/staff luncheon was held on June 11. Retirees were recognized and gifted a canvas beach chair.

Teachers participated in an all-day professional development on June 13.

Mr. Anderson reported he attended a National PTA Conference in DC and also while there, visited the National Charter School Conference where he was able to participate and do some networking.

FOUNDATION REPORT

No report presented.

MONTHLY BOARD FINANCIAL REPORT

Duncan Smith reported:

Monthly Financial Reports

A motion was made by Patches Hill to approve the May 31, 2022 Financial Report as presented. Brittany Burslem seconded; the motion carried. The motion passed unanimously (9-0).

ESSR Update

Duncan Smith gave an update on ESSR spending.

FY23 Budget

A motion was made by Brittany Burslem to accept the FY23 Budget as presented. Jennifer Donahue seconded; the motion carried. The motion passed unanimously (9-0).

COMMITTEE REPORTS

Executive/Nominating/Succession

No report presented.

Finance

Under Finance Report.

Outreach

No report presented.

Building & Grounds

Lance Manlove gave an update on tennis courts.

Governance (Policy & Legislative)

Jennifer Scott presented a plan to the board to allow them to start updating policies.

School Performance Committee

No report presented.

OLD BUSINESS

No Old Business

NEW BUSINESS

Chris Moody reported:

27th Pay SY22-23

A motion was made by Patches Hill to cover the 27th pay out of local funds as presented. Brittany Burslem seconded; the motion carried. The motion passed unanimously (8-0-1).

New Board Members

Chris Moody reported:

All in favor of:

Candidate A 9 - 0

Candidate B 9 - 0

Candidate C 9 - 0

Candidate D 9 - 0

Candidate E 7 - 2

Candidate F 1 -7 -1

Based on the votes, candidates A, B, C, D, and E have been approved to join SY22-23 Board of Directors.

A motion was made by Jennifer Donahue to appoint a one-year term extension to Lance Manlove, Uday Jani and Sara Messina. Brittany Burslem seconded; the motion carried. The motion passed unanimously (9-0).

A motion was made by Patches Hill to appoint Jennifer Donahue as SY22-23 Vice-President. Lauren Wisely seconded; the motion carried. The motion passed unanimously (9-0).

A motion was made by Darlene O'Neill to appoint Patches Hill as SY22-23 President. Brittany Burslem seconded; the motion carried. The motion passed unanimously (9-0).

Board Summer Retreat Dates/Topics

Mr. Anderson reported the Strategic Plan and review of the current grading policy will be discussed during the summer retreat. Patches Hill will be sending out a Google poll to collect a date for the retreat.

EXECUTIVE SESSION

At 5:45 p.m. Chris Moody announced that the Executive Board would be going into Executive Session to discuss personnel issues. Jennifer Scott made a motion to move to Executive Session. Brittany Burslem seconded; the motion carried. The motion passed unanimously (9-0).

A motion was made by Chris Moody to come out of Executive Session at 7:30.

A motion was made by Jennifer Scott to approve the legal action as discussed in Executive Session. Lance Manlove seconded; the motion carried. The motion passed unanimously (9-0-1).

A motion was made by Chris Moody to adjourn the meeting at 7:39 pm. Jennifer Donahue seconded; the motion carried. The motion passed unanimously (9-0).

Respectfully submitted,

Andrea Rogers, Board Secretary