

Sussex Academy
Executive Board of Directors Meeting Minutes
January 18, 2017

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 3:35 p.m. by Denise Westbrook, Board President

Board Members Present: Denise Westbrook, Susie Mitchell, Chris Benjamin, Lauren Wisely, Debbie Fees, Jennifer Scott, Joe Schell, Steve Burke, Chanta Wilkinson, Chris Moody, and Ana Vargas (arrived at 3:42 p.m.)

Board Members Absent: Marty Cosgrove

Staff Present: Patricia Oliphant, Director of Curriculum and Instruction, Allen Stafford, Director of Finance and Operations and Andrea Rogers, Board Secretary

Visitor: Julia Martinier

APPROVAL OF MINUTES

A motion was made by Jennifer Scott to accept the minutes of the November 16, 2016 Executive Board meeting. Chris Benjamin seconded; the motion carried. The motion passed unanimously (10-0).

DIRECTORS' REPORTS

Student Council

Julia Martinier, 2016-17 Student Government President, gave an over view of upcoming events:

- Dodgeball Tournament – January 28
- SGA Gift Card Drive- Wreath the Benefit for 2017 Prom
- LEO Club Dance – Friday, January 27, 2017 (jeans day)
- Polar Bear Plunge – Sunday, February 5, 2017
- HS Drama Class- Wizard of Oz

Lottery

Dr. Oliphant reported on the 2017-18 lottery that was held today. There were approximately 75 in attendance.

Homeland Security

Mr. Stafford reported there is a new seal adhered to the entrance doors. This Homeland Security Seal verifies that Sussex Academy has met all the requirements for all emergency plans and drills.

Charter Renewal

Dr. Oliphant reported on the calendar of activities for the upcoming charter renewal, which is due by September 30, 2017.

College Reports

Mrs. Debbie Fees gave an update on the 38 seniors that are scheduled to graduate on June 2, 2017. There is a FAFSA Workshop scheduled for this evening at 6:00 p.m. The SEED deadline and Merit scholarship deadlines are April 15, 2017. There are currently two upcoming college nights scheduled for underclassman.

MONTHLY BOARD FINANCIAL REPORT

A motion was made by Joe Schell to approve the November 30, 2016 and December 31, 2016 Financial Reports. Jennifer Scott seconded; the motion carried. The motion passed unanimously (11-0).

SUSSEX ACADEMY FOUNDATION UPDATE

No written report was presented. Update will be under Building and Grounds.

COMMITTEE REPORTS

Executive

No report was presented.

Finance

CBOC did not meet in January. The next meeting will be February 14, 2017.

Recognition

No written report was presented.

Public Relations

No written report was presented.

Building and Grounds

Joe Schell reported there are eight more projects to be completed. The NEST (outdoor concession stand) is being constructed by GGI and should be able to start when the weather breaks. This project should be completed before school lets out. The grandstand construction should be starting in approximately 2 weeks. Irrigation and landscaping will be completed around the fields and the total cost is approximately \$70K. Additional parking will be added by the aquatics center, as well as, landscaping. The new middle school is experiencing drainage problems from condensation from the heat/cooling system and that issue will be resolved. The Sussex Academy Foundation currently has \$3.2M in cash and half of those funds will be used on these projects.

During the January 19, 2017 Sussex Academy Foundation Board meeting, a Foundation Board scholarship will be discussed.

Program Development

No written report was presented.

Athletics

Written report was presented.

Legislative

No written report was presented.

Governance

No written report was presented.

OLD BUSINESS

Scholarship

Jen Scott discussed having each board member submit \$250 to go towards a \$2,500 board graduation gift to a graduating senior.

NEW BUSINESS

No New Business.

PUBLIC COMMENTS

No public comments.

EXECUTIVE SESSION

No Executive Session

ADJOURNMENT

Susie Mitchell made a motion to adjourn the Executive Board meeting at 5:13 p.m. Chris Benjamin seconded; the motion carried. The motion passed unanimously. (11-0)

Respectfully submitted,

Andrea Rogers,
Board Secretary