

# **Sussex Academy**

## **Executive Board of Directors Meeting Minutes**

### **January 22, 2020**

#### **CALL TO ORDER AND ROLL CALL**

Martin Cosgrove, Board President, called the meeting to order at 4:06 p.m.

Board Members Present: Martin Cosgrove, Lauren Wisely, Jennifer Scott, Chris Moody, Uday Jani, Sara Messina, and Precious Benson

Board Members Absent: Heather Applegate, Darlene O'Neill, Chris Schell, Steve Burke (by phone), Chris Moody (by phone), and Lance Manlove

Staff Present: Eric Anderson, Head of School, Janet Owens, Dean of Humanities, Duncan Smith, Chief Operating Officer, Gina Derrickson, Director of Development, and Andrea Rogers, Board Secretary

Staff Absent: Tom Peet, Dean of STEM and Franny Silcott, Director of Human Resources

Visitors: Brian Dayton (parent) and Kate Walker (parent)

#### **APPROVAL OF MINUTES**

A motion was made by Uday Jani to accept the minutes of the November 20, 2019 Executive Board meeting. Precious Benson seconded; the motion carried. The motion passed unanimously (7-0).

A motion was made by Uday Jani to accept the minutes of the December 18, 2019 Executive Board meeting. Martin Cosgrove seconded; the motion carried. The motion passed unanimously (7-0).

Martin Cosgrove made a statement regarding public statements made during an open board meeting. All complaints must follow the process stated in the Board Policy Manual Section 1102.

#### **PUBLIC COMMENTS: None**

#### **EXECUTIVE DIRECTORS' REPORT**

*Eric Anderson reported:*

- Italian Exchange travel dates are April 5, 2020 – April 18, 2020
- Seniors returned from Disney trip on January 22, 2020-72 seniors attended along with 3 teacher chaperons.
- Year 3 senior trip will be over Presidents' weekend in school year 2021
- Fall break SY20-21 – school will be closed over Election week and Thanksgiving week
- 12/4/19 – Junior Ring Ceremony – 47 students received class rings
- SA will be adding a Junior National Honor Society to the middle school and a Math Honor Society has been added to the high school.
- Annual Book Fair sponsored by Browse About Books was held in December 11 – 13
- Duncan Smith and Eric Anderson attended the annual Leader Holiday luncheon at the DE Charter School
- Secretary Bunting visited the school on December 19 and delivered the Exceeding Expectations banner
- Staff Holiday luncheon was held December 20 at Striper Bites
- Major Charter Modification was submitted by Duncan Smith by December 31, 2019
- January 7 alumni returned to receive IB Diplomas and a social was held at Arena's
- SA school app went live. Thanks to the Brockstedt family for sponsoring the Apple/Android Application
- January 14 – 31 7<sup>th</sup> graders took the PSAT 8/9
- In December Mr. Anderson presented the senior service project that will be replacing the community service requirements beginning with this years freshman class.
- End of MP2 was January 24 and report cards will be issued on January 31
- Friday, January 24<sup>th</sup> will be the 8<sup>th</sup> grade recruitment breakfast

- SY2021 lottery was held today January 22, 2020
- Charter School Network IDEA Awards will be held January 31, 2020
- Anne Rando retired December 20 and her replacement will be Terry Allen
- Dragon Boat Festival will make its return on August 30, 2020. (Since the board meeting the date has been changed to Sunday, September 20, 2020).

## **MONTHLY BOARD FINANCIAL REPORT**

Duncan Smith reported:

A motion was made by Jennifer Scott to approve the December 31, 2019 Financial Reports as presented. Uday Jani seconded; the motion carried. The motion passed unanimously (7-0).

## **SUSSEX ACADEMY FOUNDATION UPDATE**

No update presented.

## **COMMITTEE REPORTS**

### **Executive/Nominating/Succession**

No report was presented.

### **Finance**

No report was presented.

### **Outreach**

No report was presented. Next meeting will be January 27, 2020

### **Building & Grounds**

No report was presented.

### **Governance (Policy & Legislative)**

No report was presented

### **Ad Hoc Grant Research**

No report was presented.

### **Ad Hoc Director Evaluation Committee**

No report presented.

### **Ad Hoc Student Welfare Committee**

No report was presented.

## **OLD BUSINESS**

### ***K – 12 Charter Modification***

Eric Anderson presented DOE timeline regarding the Charter Modification:

- January 27 – Initial Meeting with Charter Board @ 2:30 pm DOE in Dover
- February 10 – Public Hearing @ 5:00 pm DOE in Dover
- March 2 – Final Meeting @ 2:00 pm DOE in Dover

### ***Electronic Lottery Update***

Under Director's Report

### ***Solar Panel Update***

Lance Manlove presented solar update via email to board.

**NEW BUSINESS*****Special Interest Preference***

Preference Committee will meet mid February to start reviewing essays and finalize by end of month.

**EXECUTIVE SESSION**

Martin Cosgrove made a motion at 4:47 p.m. to enter into Executive Session. Denise Wells seconded; the motion carried. The motion passed unanimously (7-0).

Jennifer Scott made a motion at 5:07 p.m. to come out of Executive Session. Martin Cosgrove seconded; the motion carried. The motion passed unanimously (7-0).

**ADJOURNMENT**

Martin Cosgrove made a motion at 5:08 p.m. to adjourn the meeting. Precious Benson seconded; the motion carried. The motion passed unanimously (7-0).

Respectfully submitted,

Andrea M. Rogers, Board Secretary