

Sussex Academy

Executive Board of Directors Meeting Minutes

February 19, 2020

CALL TO ORDER AND ROLL CALL

Martin Cosgrove, Board President, called the meeting to order at 4:29 p.m.

Board Members Present: Martin Cosgrove, Lauren Wisely, Jennifer Scott, Chris Moody, Uday Jani, Sara Messina, Precious Benson, Heather Applegate, Darlene O'Neill, Lance Manlove and Denise Wells (arrived at 4:31pm)

Board Members Absent: Chris Schell and Steve Burke

Staff Present: Tom Peet, Dean of STEM, Janet Owens, Dean of Humanities, Franny Silcott, Director of Human Resources, Duncan Smith, Chief Operating Officer, Gina Derrickson, Director of Development, and Andrea Rogers, Board Secretary

Staff Absent: Eric Anderson, Head of School (by phone)

Visitors: Kate Walker (parent)

A motion was made by Chris Moody to move Executive Session to the beginning of the meeting after Directors' Report. Jen Scott seconded; the motion carried (10-0).

APPROVAL OF MINUTES

Clarification was made on fall break for SY20-21 from last month's minutes. Sussex Academy will be closed November 2 – 6, 2020 for fall break and November 25 – 27, 2020 for Thanksgiving break.

A motion was made by Jen Scott to accept the minutes of the January 22, 2020 Executive Board meeting. Denise Wells seconded; the motion carried. The motion passed unanimously (11-0).

Martin Cosgrove made a statement regarding public comments made during an open board meeting. All complaints must follow the process stated in the Board Policy Manual Section 1102.

PUBLIC COMMENTS: None

EXECUTIVE DIRECTORS' REPORT

Eric Anderson reported:

- January 31 Mr. Anderson attended the Charter School Network IDEA awards banquet. Sussex Academy received an award for Academic Excellence
- February 7 & 8 - Leading Ladies performance
- February 13 – MS Rewards Day to Lefty's, Harrington Ice Rink and an art experiment at Sussex Academy
- February 14 – In-Service Day – Emergency Response/Intruder Training
- February 10 – Eric Anderson, Duncan Smith and Jen Scott attended a public hearing at DOE regarding the Charter Modification
- Customer satisfaction surveys were emailed to middle school parents and a survey link was sent to all high school students
- Eric Anderson will be attending the National Alliance Meeting in Washington, DC February 24 & 25
- MS Production of Willy Wonka, Jr will debut March 6 & 7 at 7:00 pm

EXECUTIVE SESSION

A motion was made by Marty Cosgrove at 4:40 p.m. to enter into Executive Session. Precious Benson seconded; the motion carried. The motion passed unanimously (11-0).

A motion was made by Marty Cosgrove at 4:52 p.m. to come out of Executive Session. Jen Scott seconded; the motion carried. The motion passed unanimously (11-0).

MONTHLY BOARD FINANCIAL REPORT

Duncan Smith reported:

A motion was made by Marty Cosgrove to approve the January 31, 2020 Financial Reports as presented. Lance Manlove seconded; the motion carried. The motion passed unanimously (11-0).

SUSSEX ACADEMY FOUNDATION UPDATE

No update presented.

COMMITTEE REPORTS

Executive/Nominating/Succession

Jen Scott highlighted on recruitment for new incoming board members. Denise Wells, Chris Moody and Jen Scott will be leaving the board.

Finance

No report was presented.

Outreach

Written report was presented.

Building & Grounds

Written report was presented.

Governance (Policy & Legislative)

No report was presented

Ad Hoc Grant Research

No report was presented.

Ad Hoc Director Evaluation Committee

No report presented.

Ad Hoc Student Welfare Committee

No report was presented.

OLD BUSINESS

K – 12 Charter Modification

Duncan Smith gave an update on the Charter Modification:

- January 27 – Initial Meeting was cancelled by DOE
- February 10 – 1st Public Hearing was held @ 5:00 pm at DOE - 3 speakers were all in support, there were 7 items to respond to related to staffing, Spanish model and diversity.
- February 27 – 3:00 pm DOE in Dover
- March 5 – Final report to Secretary of Education
- March 10 – Hearing in Sussex County (TBD)
- March 19 – State Board Meeting

Special Preference Update

Jen Scott reported there were 12 essays selected for the interview process, which will be held on Monday, February 24, 2020.

Solar Panel Update

Lance Manlove estimated this spring to be 100% complete and operational. Temp power shut down March 14 to tie into grid.

Pool Tech Update

1. Received quote for installation of new material and Schell Brothers will be taking care of this cost.
2. Performing test removal on pool deck and then schedule new surface install.

NEW BUSINESS

No New Business

ADJOURNMENT

Martin Cosgrove made a motion at 5:23 p.m. to adjourn the meeting. Precious Benson seconded; the motion carried. The motion passed unanimously (11-0).

Respectfully submitted,

Andrea M. Rogers, Board Secretary