

**Sussex Academy**  
**Executive Board of Directors Emergency Virtual Meeting Minutes**  
**December 9, 2020**

**CALL TO ORDER AND ROLL CALL**

Lauren Wisely, Board President, called the meeting to order at 4:33 p.m.

Board Members Present: Lauren Wisely, Chris Moody, Heather Applegate, Steve Burke, Martin Cosgrove, Todd Hickman, Patches Hill, Uday Jani, Lance Manlove, Sara Messina, and Darlene O'Neill

Staff Present: Eric M. Anderson, Head of School, Duncan Smith, Chief Operating Officer, Gina Derrickson, Director of Development, Sherry MacBury, Dean of High School

Board Members Absent: Precious Benson and Chris Schell

**HEAD OF SCHOOL COVID REPORT**

*Eric Anderson reported:*

Sussex Academy returned to the hybrid-learning model on Monday, December 7.

There is an increase in the number of students choosing to remain virtual from cohort 1. Cohort 2 does not return to the building until Thursday, December 10.

Sussex Academy faculty was offered the opportunity to work remotely and school administrators are covering for those not in the building.

An email will be sent to families this evening with notification of two additional students reported as testing positive for Covid.

Sussex Academy will continue to follow the hybrid-learning model until December 22. December 23 will be a work from home day for students and a day off for faculty and staff. Following winter break, Sussex Academy will return on January 4, 2021 following a remote only model and return to the hybrid-learning model on January 11, 2021.

High School winter sports teams are practicing at this time.

A high school production of *Disney's Frozen Jr.* is scheduled for February 2021. Students are currently rehearsing while following all safety protocols.

**NEW BUSINESS**

Eric Anderson requested a \$300 (gross) bonus for all Sussex Academy faculty and Staff (as has been done in previous years). Duncan Smith confirmed that the funds are available.

Steve Burke made a motion to approve a \$300 faculty/staff bonus for the 2020 fiscal year. Martin Cosgrove seconded. The motion passed unanimously with Sara Messina abstaining from the vote.

**EXECUTIVE SESSION**

At 4:42 p.m. Lauren Wisely announced that the Executive Board would be going into Executive Session pursuant to 29 Delaware Code 10004b(9) regarding legal/personnel issues and would not return to the public session.

Respectfully submitted,

Gina Derrickson, Director of Development