

Sussex Academy
Executive Board of Directors Meeting
Minutes
April 22, 2015

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 3:43 p.m. by Jennifer Scott, Board Vice-President

Board Members Present: Mariah Calagione (arrived at 4:30), Jennifer Scott, Dustin Parker, Denise Westbrook, Lauren Wisely, Chris Moody, Chris Benjamin and Joe Schell.

Board Members Absent: Adam Marsh, Jamie Nutter, Ilona Holland, Marty Cosgrove and Dean Swingle.

Staff Present: Patricia Oliphant, Director of Curriculum and Instruction, Allen Stafford, Director of Finance, Operations and Andrea Rogers, Board Secretary.

Guests: Susan Mitchell

AGENDA CHANGE: All voting items were moved to the beginning of the meeting.

APPROVAL OF MINUTES

A motion was made by Joe Schell to accept the minutes of the March 18, 2015 Executive Board meeting. Chris Benjamin seconded; the motion was carried. The motion passed unanimously (7-0).

DIRECTORS' REPORTS

Patricia Oliphant reported:

The Calendar of Events for the end of the year were reviewed.

Allen Stafford reported on enrollment for the 2015-16 school year. There are 579 pre-registered students as of today.

An internal survey was sent out to parents in regards to busing for the 2015-16 school year.

Dr. Oliphant stated that because of the transition to Smarter Balance Assessment, that student's promotion would not be linked to the assessment for school year 2014-15.

Staffing needs were discussed for next year. Sussex Academy has hired 5 new teachers.

Dr. Oliphant stated that she and Mr. Stafford would submit a proposal for school organization and administration to the board by September.

MONTHLY BOARD FINANCIAL REPORT

A motion was made by Joe Schell to accept the second quarter Financial Report. Denise Westbrook seconded; the motion carried. The motion passed unanimously (7-0).

Allen Stafford reported that Sussex Academy has been approved for a \$17,160 accessibility grant. This grant will provide wheel chair access for the stage. This grant covers 70% of the cost and Sussex Academy will be responsible for the other 30%.

Preferred Meals will be providing our lunches for the 2015-16 school year.

SUSSEX ACADEMY FOUNDATION UPDATE

Joe Schell reported:

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As of April 20, 2015, the Sussex Academy Foundation holds \$1.4M.

A \$2.5M loan from the USDA has been approved.

Pledges totaling \$200K are due in by June 30, 2015 and \$500K is due by the end of the year.

The new middle school wing is currently in the design process with Blackney Hayes Architects. Those classrooms should be opened by August 2016.

Sussex Academy Foundation is seeking \$19.5M for Phase II of the Capital Campaign.

COMMITTEE REPORTS

Executive

No report was presented.

Finance

Reported under Financial Report

Recognition

A written report was submitted.

Public Relations

A written report was submitted.

Building and Grounds

Joe Schell reported on Building & Grounds in the Foundation Update. Additionally, Joe Schell reported that sod was donated for three of our sporting fields and the wood flooring for our new stage was also donated.

Program Development

No report was submitted.

Athletics

No report was presented.

Legislative

No report was presented.

Policy

No report was presented.

Library

No report was presented.

Jennifer Scott requested that Nominating Committee be added to the list of reports.

OLD BUSINESS

Salary draft will be voted on at the May meeting.

NEW BUSINESS

No new business.

PUBLIC COMMENTS

No public comments were presented.

EXECUTIVE SESSION

There was no executive session held.

ADJOURNMENT

At 5:58 p.m. Joe Schell made a motion to adjourn. Chris Benjamin seconded; the motion carried. The motion passed unanimously (8-0).

Respectfully submitted,

Andrea Rogers,
Board Secretary