

**Sussex Academy Summer 2016 College Tour
Preliminary Agreement Form**

1. All costs for your transportation and lodging will be covered in the tour fee. Arrangements are being made for 2 or 3 meals at campus dining halls; these will also be included. All other meals, refreshments, souvenirs, and expenses will be at your own expense.
2. The tour fee will not exceed \$190 per student and \$100 per chaperone. The fee may be less if more than 20 students attend.
3. If fewer than 18 students sign, the tour may be cancelled.
4. If fewer than 3 chaperones sign up, the tour may be cancelled.
5. **A \$75 per person deposit, along with this signed form, reserves a spot on the trip.** Unless the trip is cancelled by Sussex Academy due to under enrollment, deposits are non-refundable unless an acceptable substitute is found for your spot.
6. You agree to conduct yourself respectfully the entire duration of the trip. Disruptive or disrespectful behavior is not permitted on the trip, especially on campuses, in hotels, or on the bus.
7. Chaperones will be expected to assist with student supervision.
8. A tentative itinerary is available; a detailed itinerary will be provided as soon as possible.
9. The itinerary may be subject to change due to scheduling interruptions, severe weather, and unforeseeable circumstances.
10. No nurse or doctor will be chaperoning the trip. If the student has a medical condition which would prevent him/her from fully participating with the group on this trip, please plan to make other arrangements or contact Mrs. Fees.
11. The student's parent/legal guardian must sign a travel consent/medical release form prior to leaving for a tour. If we do not have one on file, you will not be allowed to join us. NO EXCEPTIONS. These forms will be made available no later than July 10.

I have read and agree to the terms outlined in the above preliminary agreement.
I will attach my \$75 deposit to reserve a spot on this college tour.

Student Name (Print): _____ Grade in 2016-17 school year: _____

Student Signature: _____ Date: _____

Parent/Guardian Name (Print): _____

Parent/Guardian Signature: _____ Date: _____

Email _____

Best phone number to reach you _____

Please complete the following for chaperones, if applicable:

Name of Chaperone _____

Relation to student _____

Is the Chaperone under 25 years old? _____